PURCHASE ORDER REQUISITION FORM

Project Name: _____
Allstate Construction, Inc.
Allstate Project No. _____

SELLER'S ADDRESS:	**DATE:**
	SHIP VIA:
	JOB NAME & NUMBER:
Please ship the following to [*SUBCONTRACTOR*] at:	**JOB LOCATION:**

IMPORTANT NOTE: It is <u>IMPERATIVE</u> in the interest of prompt payment that all <u>ORIGINAL</u> INVOICES be sent directly to Allstate Construction, Inc, Attn: Audra Davis, 5718 Tower Road, Tallahassee FL 32303

ITEM NO.	QUANTITY	DESCRIPTION	UNIT	AMOUNT
		Total tax savings (not included) $_____		
			Subtotal Sales Tax **TOTAL**	**NA**

The Trade Contractor who is responsible for direct purchased items shall continue to be responsible for any material and/or equipment as though these items were an integral part of the trade contract. This responsibility includes, but is not limited to: adequate quantity of the purchased items, warranty, receipt, handling, installation and maintenance as specified.

Requested by:_____
(*Subcontractor's Company Name & Signature)*

Verified by:_____
Allstate Construction, Inc.

Approved by:_____
Client Representative